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Scrutiny Board Terms of Reference

Date: 15 June 2022

Report of: Head of Democratic Services

Report to: Scrutiny Board (Infrastructure, Investment & Inclusive Growth)

Will the decision be open for call in? ☐ Yes ☒ No

Does the report contain confidential or exempt information? ☐ Yes ☒ No

What is this report about?

Including how it contributes to the city's and council's ambitions

- This report presents the terms of reference for the Scrutiny Board (Infrastructure, Investment & Inclusive Growth).
- While general Terms of Reference are applied to all Scrutiny Boards, the variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution.
- Further information is presented within this report to show how each of the five individual Scrutiny Boards align to 2022/23 Officer Delegated Functions and Executive Portfolios.
- In line with the Scrutiny Board Procedure Rules, the Scrutiny Boards will also continue to ensure through service review that equality and diversity/cohesion and integration issues are considered in decision making and policy formulation.

Recommendations

a) Members are requested to note the Terms of Reference as they relate to the Scrutiny Board (Infrastructure, Investment & Inclusive Growth).

Why is the proposal being put forward?

1. This report presents the Terms of Reference for the Scrutiny Board (Infrastructure, Investment & Inclusive Growth).

2. The general Terms of Reference applied to all Scrutiny Boards are set out in Appendix 1.

3. The variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution (see Appendix 2).

4. Further detail has been provided to illustrate how each of the five Scrutiny Boards align to 2022/23 Officer Delegated Functions and Executive Portfolios (Appendix 3).

What impact will this proposal have?

Wards affected: All		
Have ward members been consulted?	☐ Yes	☒No

5. This report seeks to clarify the Terms of Reference for the Scrutiny Board (Infrastructure, Investment & Inclusive Growth).

What consultation and engagement has taken place?

6. The Terms of Reference were formally considered and approved by the Council at the Annual General Meeting on 26 May 2022.

What are the resource implications?

7. This report has no specific resource implications.

What are the legal implications?

8. This report has no specific legal implications.

What are the key risks and how are they being managed?

9. This report has no risk management implications.

Does this proposal support the council's three Key Pillars?

☒ Inclusive Growth ☒ Health and Wellbeing ☒ Climate Emergency

10. The terms of reference of the Scrutiny Boards will continue to promote a strategic and outward looking Scrutiny function that focuses on the Best Council Plan.

Appendices

11. Appendix 1 - General Terms of Reference applied to all Scrutiny Boards.
12. Appendix 2 - Article 6 of the constitution showing the variations in the Scrutiny Boards' remits, together with their special responsibilities.

13. Appendix 3 – Details of how individual Scrutiny Boards have been aligned to Officer Delegated Functions and Executive Portfolios for 2022/23.

Background papers

14. None.